

## **Oak St. SSA Security Camera Rebate Program Application**

### **Introduction**

The Security Camera Rebate Program is designed to provide landlord and/or tenants with rebates for public-facing security cameras to properties in the Oak St. SSA. The goal is to increase safety throughout the service area. The program is managed by the Oak Street Council and is funded by the Oak St. Special Service Area (SSA) 75. Properties in the SSA boundaries are eligible (See Map, Appendix 1).

The maximum rebate amount is \$4,000 of total installation and material costs per camera. The target percentage rebate is 60%, which may change subject to demand and need.

### **Program Eligibility**

#### **Applicants**

- Buildings must be located within the Oak St. SSA boundaries (See Map, Appendix 1).
- Tenant applicants must have written consent from their property owner.
- SSA Commissioners may apply for a rebate but must recuse themselves on any Security Camera Rebate Program votes until their application has been closed.

#### **Eligible Projects**

- Security camera installation facing the public-right-of-way.
- Cameras shall be 1080p quality or higher to ensure facial recognition on footage.
- All improvements must comply with the City of Chicago's building/zoning regulations.
- Applicants are required to submit two sets of cost estimates for review and the SSA Commission reserves the right to reject questionable estimates.
- Equipment must remain on or in the building for at least three years. If equipment is removed within three years, the applicant cannot apply for rebate programs in the future. This does not apply for upgraded equipment.
- All applicants are encouraged to register security cameras with the Chicago Office of Emergency Management and Communications' (OEMC) Private Sector Camera Initiative. For more information, please call 312-746-9111 or visit:  
[https://www.chicago.gov/city/en/depts/oem/provdrs/tech/svcs/link\\_your\\_cameras.html](https://www.chicago.gov/city/en/depts/oem/provdrs/tech/svcs/link_your_cameras.html)

#### **Ineligible Projects and Expenses**

- Projects that have started prior to project approval.
- Projects that do not include a public-right-of-way component (e.g., security cameras installed inside a building).
- Ongoing costs of monthly monitoring, maintenance, or subscriptions.

**Guidelines and Procedures**

**Application**

The applicant must submit the following via email:

- 1. Completed Application Form
- 2. Photos of the proposed camera location(s) and their respective views
- 3. Copies of title insurance policy
- 4. Detailed plans, drawings, or specifications
- 5. Detailed cost estimate from two different contractors and/or executed contract

**Security Camera Rebate Application Review**

The SSA Security Committee and Oak Street Council shall review all qualifying applicants. Review may take up to 7-10 business days to consider the degree to which the proposed project follows the program goals and guidelines before presenting them to the SSA Security Committee. The Committee shall recommend approval of rebates to the SSA Commission. The SSA Commission shall formally approve or deny all rebate applications. Applications will be accepted at the start of every month until the end of the rebate program. See below for periods when applications will be accepted.

<u>Month</u>	<u>Open Dates</u>
<b>January</b>	January 1-31
<b>February</b>	February 1-28
<b>March</b>	March 1-31
<b>April</b>	April 1-30
<b>May</b>	May 1-31
<b>June</b>	June 1-30
<b>July</b>	July 1-31
<b>August</b>	August 1-31
<b>September</b>	September 1-30
<b>October</b>	October 1 -31
<b>November</b>	November 1-30
<b>December</b>	December 1-31

Applications will be voted on at the next SSA Commission meeting following each month.

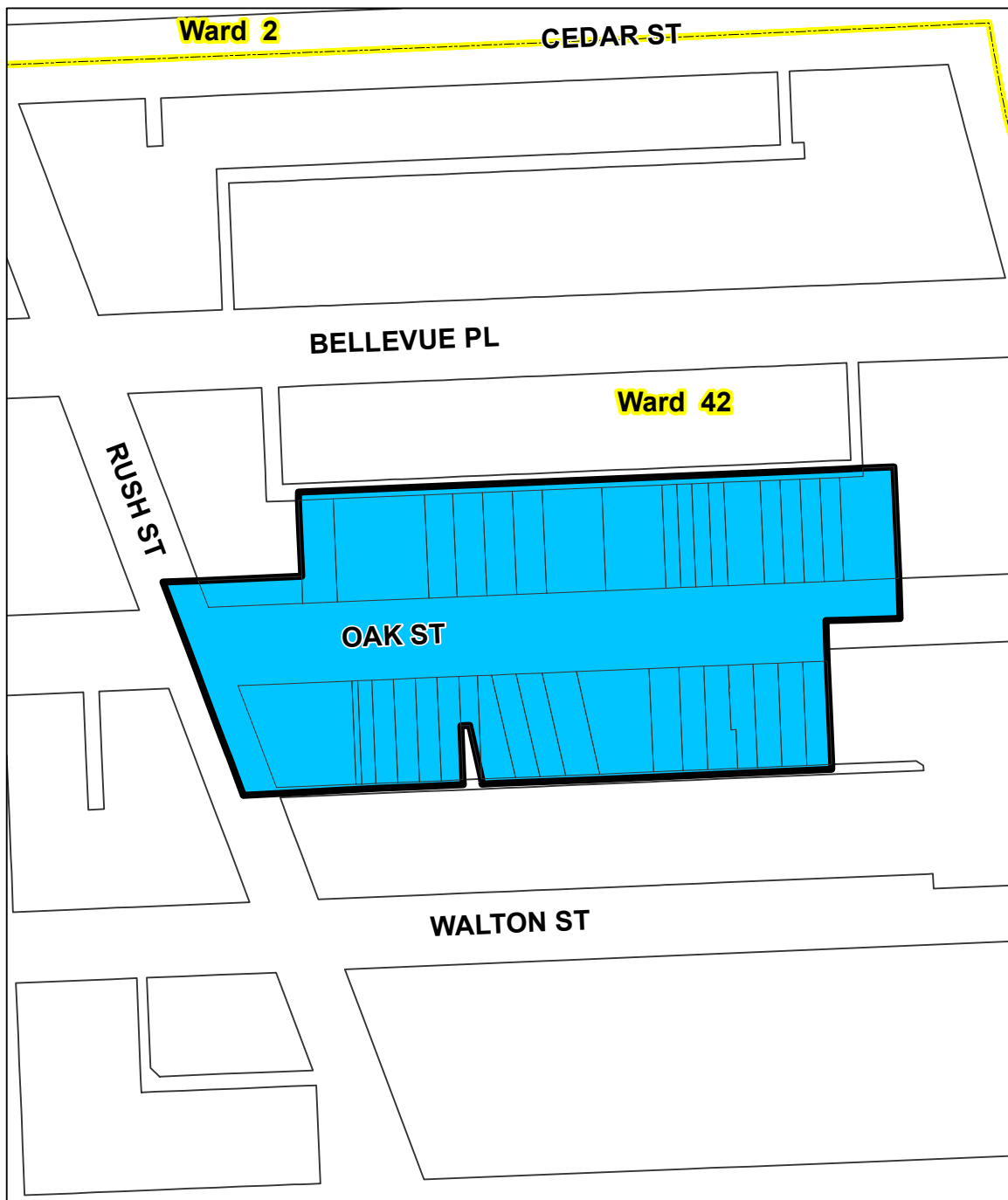
**Rebate Lottery**

Given limited funds in the budget for rebates under this program, a lottery will be held of pending applications if there are more applicants than available funds. Rebates will not be issued until the next fiscal year once all allocated funds are depleted.

**Contact:**

For questions and submitting an application contact:  
Gina Caruso, Oak St. SSA Program Manager, Oak Street Council  
E: oakstssa@gmail.com M: (312) 802-9290

## Appendix 1: OAK ST. SSA Map



- Legend**
- Oak Street
  - Other SSA
  - TIF
  - Ward

**Oak Street  
SSA #75**



WORK PRODUCT  
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**Project Address** \_\_\_\_\_  
(Street) (City) (State) (Zip)

**Project Property Index Number(s) (PIN)** \_\_\_\_\_

**Applicant is** \_\_\_\_\_ Property Owner \_\_\_\_\_ Tenant \_\_\_\_\_ Owner Occupied

**Applicant Entity Name** \_\_\_\_\_

**Applicant Contact Information** \_\_\_\_\_  
(Name) (Email) (Phone)

**Property Owner Entity Name** \_\_\_\_\_

**Property Owner Address** \_\_\_\_\_  
(Street) (City) (State) (Zip)

**Property Owner Contact:** \_\_\_\_\_  
(Name) (Email) (Phone)

**Make Rebate Check Payable to:** \_\_\_\_\_

**Mail Rebate Check Mailing to:** \_\_\_\_\_  
(Street) (City) (State) (Zip)

**Tenant Type(s)** \_\_\_\_\_ Business \_\_\_\_\_ Not-for-Profit Organization \_\_\_\_\_ Vacant  
Other (please specify) \_\_\_\_\_

**Project Description** \_\_\_\_\_  
\_\_\_\_\_

**Statement of Need** (please describe why this proposed enhancement project and funding is necessary to your business and the community):

\_\_\_\_\_  
\_\_\_\_\_

**Previous Rebate** If this property received rebates through other programs, please describe details, including years, scope of work and granting organization:

\_\_\_\_\_  
\_\_\_\_\_

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### Statement of Understanding

1. The Applicant (undersigned) agrees to fully and timely comply with the guidelines and procedures of the Oak St SSA 75 Security Rebate Program and the outlined specifications.
2. It is understood by the Applicant that the Applicant has read the entire Security Rebate Program Application packet and agrees to be fully bound by their terms and conditions.
3. The Applicant certifies that the Program equipment will remain on or in the building for at least three years.
4. Applicant's improvements are in compliance with the City of Chicago building and zoning requirements and any other applicable state and city laws.
5. APPLICANT RELEASES THE OAK STREET COUNCIL (TOGETHER WITH ITS OFFICERS, DIRECTORS, AND AGENTS) AND THE OAK ST SSA 75 COMMISSION FROM ALL CLAIMS AND CAUSES OF ACTION OF ANY KIND (KNOWN OR UNKNOWN) IN CONNECTION WITH THIS SECURITY REBATE PROGRAM.

Date \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Applicant Name (Please Print) \_\_\_\_\_

Applicant's Last Four Digits of their SSN or Company's FIN # \_\_\_\_\_

### Property Owner Consent

For Applicants that are not the property owner, the following must be completed by the property owner:

I certify that I, the owner of the property located at \_\_\_\_\_

\_\_\_\_\_, authorize the Applicant to apply for a rebate under the Oak St SSA 75 Security Rebate Program and undertake the approved enhancements.

Property Owner Name \_\_\_\_\_

Property Owner Signature \_\_\_\_\_

Date \_\_\_\_\_

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### Application Submission Checklist:

1. **Completed Application Form.**
2. **Color photographs** of the existing property clearly showing the proposed project area and the camera views.
3. **Property owner's title insurance policy.**
4. **Detailed plans and specifications.**
5. **Two detailed cost estimates** for the proposed project that are scoped in a similar way in order to compare pricing. The Applicant will specifying their preferred contractor.

Email your completed application packet to:

Gina Caruso, Oak St. SSA Program Manager, Oak Street Council

E: oakstssa@gmail.com

M: (312) 802-9290

### Prior to Starting Work

**City Permits.** All proof of City permits, if applicable, must be submitted prior to start of improvements. Security cameras that go on or over the public right-of-way require a permit from the Department of Business Affairs and Consumer Protection (BACP), Public Way Use Unit, City Hall, 121 N LaSalle St. Room 800, (312) 744-6060. To apply for a Public Way Use permit, visit: [https://www.chicago.gov/city/en/depts/bacp/provdrs/public\\_way.html](https://www.chicago.gov/city/en/depts/bacp/provdrs/public_way.html)